



ROBERT BENTLEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**TAYLOR HARDIN SECURE MEDICAL FACILITY**  
1301 JACK WARNER PARKWAY NORTHEAST  
TUSCALOOSA, ALABAMA 35404-1060  
205-556-7060  
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JIM REDDOCH, J.D.  
COMMISSIONER

ROXANNA T. BENDER, MS  
FACILITY DIRECTOR

**AN EQUAL OPPORTUNITY EMPLOYER**  
**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION**

**JOB TITLE:** Mental Health Social Worker III  
(Placement Coordinator)

**NUMBER:** 14-11

**JOB CODE:** W3000

**POSITION NO.:** 8836100

**JOB LOCATION:** Taylor Hardin Secure Medical Facility  
1301 Jack Warner Parkway Northeast  
Tuscaloosa, AL 35404

**DATE:** 09-26-14

**SALARY RANGE:** (72) (\$35,589.60 - \$53,995.20)

**QUALIFICATIONS:** Graduation from a four-year college or university approved by the Council on Social Work Education with a Master's Degree in Social Work plus experience (24 months or more) as a social worker in the mental health or medical field.

**Necessary Special Requirements:** Possession of or eligibility for licensure as a graduate social worker as issued by the Alabama Board of Social Work.

**KIND OF WORK:** Responsible for providing information regarding community resources to patients and treatment team members and attend treatment team meetings to discuss resources and needs/abilities of patients to assist with developing and implementing appropriate community discharge plans. Initiate and maintain contact/communication with community providers, treatment teams, and patients to initiate referrals, schedule and attend screenings. Complete and/or assist with completing documents/reports/forms related to post-hospitalization efforts (referrals, community bed list, MICRS, MI Waiting List Summary, etc.). Provide leadership to Social Work Services by assisting the Social Work Director. Provide social work supervision (administrative, educational, and supportive) to social workers and/or students. Provide social work services for patients as needed. Perform other related duties.

**REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:** Knowledge, skill and experience in Social Work. Knowledge of Medicare and JOINT COMMISSION Standards. Ability to interact professionally with patients, families and other disciplines. Ability to formulate and express ideas in a clear and concise manner. Must possess good writing skills. Knowledge of supervision skills. Knowledge and skills in placement of patients into the community or other mental health facilities.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their training, experience and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.

All relevant information is subject to verification. Drug screening required. Security Clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

**HOW TO APPLY:** Use an Application for Professional Employment, which may be obtained from this office. Application should be returned to the Personnel Office (at the address above) by **10-10-14** in order to be considered for this position. Do not return this application to the State Personnel Department. Copies of all licenses should be forwarded with your application. **\*A COPY OF OFFICIAL COLLEGE/UNIVERSITY TRANSCRIPT FROM COLLEGE/UNIVERSITY ATTENDED SHOULD ALSO BE FORWARDED TO THE PERSONNEL OFFICE (AT THE ADDRESS ABOVE). JCAHO ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.**